

**CITY OF RANIER
CITY COUNCIL
MEETING MINUTES
RANIER COMMUNITY BUILDING
TUESDAY JUNE 16, 2015 @ 6:30 pm**

Mayor Dennis Wagner called the meeting to order at 6:32 p.m. A quorum was present.

Council Present: Acting Mayor Todd Coulombe, Councilmembers Tony Cole, JoAnn Kellner and Ron Wilcox

Council Absent: Mayor Dennis Wagner

Ranier Employees Present: City Administrator Sherril Gautreaux, Deputy Clerk Tara Mai, Buddy Lessard

Others in Attendance: Ranier Recreation Club Roberta Hagen, Gary and Debra Abrams, Pete Schultz, CVB, Tom Kellner, Sharon Ball

CALL MEETING TO ORDER

- To approve tonight's agenda.

A motion to approve tonight's agenda was made by Councilmember Kellner; seconded by Councilmember Wilcox and carried unanimously.

BUDGET/ADMINISTRATION

- To approve the minutes of the previous Council Meeting (05/19/2015).

A motion was made by Councilmember Wilcox; seconded by Councilmember Kellner and carried unanimously to approve the minutes from the previous Regular Council Meeting of 05/19/2015.

- To approve the General, Liquor and Water/Sewer Fund Claims for May, 2015.

A motion was made by Councilmember Kellner; seconded by Councilmember Wilcox and carried unanimously to approve the May, 2015 list of claims in the amounts of:

**\$ 69,262.59 for General Fund
\$ 15,598.78 for Liquor Store Fund
\$ 16,919.95 for Water Fund**

- To accept the Profit and Loss Statements for Liquor, General and Water fund accounts 4/30/15 and 5/31/15.

Councilmember Coulombe was concerned about applying the proper accounting codes to the \$28,488 sum transferred from the Liquor Fund to the Water Fund in order to close out the water CIP project. Councilmember Coulombe wanted to table the acceptance of the Liquor P&L statement until we receive guidance from our accounting firm. On 6/15/15, Coulombe and Gautreaux spoke with Mike Olsen of CliftonLarsonAllen, LLC who explained the proper accounting methods.

A motion was made by Councilmember Kellner; seconded by Councilmember Wilcox and carried unanimously to accept the Liquor profit and loss statements from April and May, 2015 and the General and Water profit and loss statements from May 2015.

- To accept the account balance reports as of April 30 and May 31, 2015 for Liquor, General and Water fund.

The April, 2015 account balance reports were tabled in the April council meeting for the same reason as above and will now be approved.

A motion to accept the fund account balances for Liquor, General and Water fund for April and May, 2015 was made by Councilmember Wilcox; seconded by Councilmember Kellner and carried unanimously.

LIQUOR STORE

- To approve the April and May, 2015 Liquor Operating Statement

The Council reviewed the Liquor Store Operating Statement for the month of April 2015 with a net income of \$4011.19 or 12.3% prior to the transfer out of \$28,488 to the water fund compared to April 2014 with a net income of \$6990.46 or 20%. The year to date net income is \$30,573.08 or 20.7% prior to the transfer out.

The April, 2015 liquor store operating statement was tabled in the April council meeting for the same reason as above and will now be approved.

A motion to approve the April Liquor Store Operating Statement was made by Councilmember Wilcox; seconded by Councilmember Cole and carried unanimously.

BUILDINGS, STREETS AND GROUNDS

- To approve proposal from Spruce Up for tree trimming.

Spruce-Up submitted several proposals for trimming trees in various areas of the city along with a proposal to fix the flag pole at Big Vic. A bucket truck must be used in order to replace flags; Sears would like for Spruce Up to use their bucket truck and fix the flag pole so that the flag can be lowered and raised without using a bucket truck.

A motion was made by Councilmember Wilcox; seconded by Councilmember Cole and carried unanimously to approve the proposal from Spruce Up for tree trimming.

- To approve closing out the FEMA project.

The work performed in conjunction with the FEMA grant for damages from the 2014 flood to the Ranier Beach Dock, Ranier Beach and Seven Oaks shoreline has been completed. Administrator Gautreaux must complete specific paperwork in order to formally close out the projects.

A motion was made by Councilmember Wilcox; seconded by Councilmember Kellner and carried unanimously to approve closing the FEMA grant projects.

OTHER BUSINESS

- Request from I'Falls Mayor Bob Anderson for Ranier Contributions to the I'Falls 4th of July parade fund.

The council approved donating \$100 to the I'Falls 4th of July.

A motion was made by Councilmember Wilcox; seconded by Councilmember Cole and carried unanimously to make a donation of \$100 to I'Falls contributing to their 4th of July parade fund.

- CVB Update. Pete Schultz

Pete Schultz from the Convention and Visitors Bureau presented an annual review of the CVB's operations. Mr. Schultz gave an overview of several marketing campaigns including Traveler Fun and Explore Minnesota. Lodging tax revenues increased by more than \$35,000. Marketing promotions for the upcoming year were also presented.

- Ranier Recreation Club and Ranier Days. Roberta Hagen

Ms. Hagen presented several items to the council. In regards to Ranier Days, The Rec Club is asking that the council approve payment for ½ of the advertising costs for Ranier Days and approve payment for temporary port-a-potties to be placed around town for Ranier Days.

A motion was made by Councilmember Kellner; seconded by Wilcox and unanimously carried to approve advertising in The Journal for Ranier Days sharing costs with the Ranier Recreation Club at a cost of up to \$200.

A motion was made by Councilmember Wilcox; seconded by Councilmember Cole and unanimously carried to approve the cost of temporary port-a-potties for Ranier Days.

The Ranier Recreation Club requests the use of the barrel train for 4th of July festivities, Bass Tournament and Labor Day festivities in I’Falls.

A motion was made by Councilmember Wilcox; seconded by Councilmember Kellner and carried unanimously to allow the barrel train to be used at 4th of July festivities, Bass Tournament and Labor Day festivities in I’Falls.

The Rec Club is sponsoring “Freedom Family Yoga” in Ranier Park on July 2. The Rec Club is sponsoring “Sing and Play” in the Park again which will be held on Wednesdays from 10-11 am. On rainy days, it will be held in the Community Hall.

The Rec Club is applying for grants to fund some renovations to the fencing at the Ranier Rink and for a new sign at Ranier Beach. The club will solicit businesses to advertise on the hockey boards.

- Voyage Forward

The initial Voyage Forward citizen interview results are published and a copy was handed to each councilmember. The follow-up survey is now on-line on the Voyage Forward website and is available through July 10. Printed copies are available at Ranier Clerk’s Office for those who do not have computer access. Council is encouraged to participate and take the survey on the Voyage Forward website.

- Councilmember Todd Coulombe

Councilmember Coulombe will be attending work-related training out of state from 7/12 to 8/1 and therefore will be unable to attend the July council meetings.

- Railroad Update

Kooch Co Engineer Joe Sutherland sent an e-mail affirming that work on the Spruce Street railroad crossing grade will begin 7/20/15. The crossing work has been delayed since prior to 2013.

OPEN FORUM

Resident Tom Kellner presented plat maps and information in regards to having alleys vacated in Alberta Park plat area. Administrator Gautreaux will review the road/alley vacation procedures and present all of the information to the Ranier Planning and Zoning Commission which has its first meeting on Monday 6/22/15.

A motion to adjourn the meeting was made by Councilmember Kellner seconded by Councilmember Cole and carried unanimously.

THE MEETING ADJOURNED @ 6:53 p.m.

Acting Mayor Todd Coulombe

Date

ATTEST:

City Administrator Sherril Gautreaux

Date