

**CITY OF RANIER
SPECIAL CITY COUNCIL
MEETING MINUTES
RANIER COMMUNITY BUILDING
TUESDAY, OCTOBER 18, 2016 @ 5:30 pm**

Council Present: Mayor Dennis Wagner, Councilmembers Jo Anne Kellner, Todd Coulombe and Ron Wilcox
Absent: Councilmember Tony Cole
Others present: City Administrator Sherril Gautreaux, Liquor Store Manager Gretchen Coulombe

- **To review and discuss the Municipal Liquor Store Job Manager's position.**

The council revised the Liquor Store Manager job posting for publication in The Journal on 10/22, 10/26 and 10/29 with job applications to be due to the City Administrator on November 3, 2016.

**CITY OF RANIER
REGULAR CITY COUNCIL
MEETING MINUTES
RANIER COMMUNITY BUILDING
TUESDAY, OCTOBER 18, 2016 @ 6:30 pm**

Mayor Dennis Wagner called the meeting to order at 6:30 p.m. A quorum was present.

Council Present: Mayor Dennis Wagner, Councilmembers Jo Anne Kellner and Todd Coulombe
Absent: Councilmembers Tony Cole and Ron Wilcox
Others present: City Administrator Sherril Gautreaux, Public Works Supervisor Nick Sears, Leon Lessard, Gary and Deb Abrams

CALL MEETING TO ORDER

- To approve tonight's meeting agenda.

A motion to approve tonight's agenda was made by Councilmember Wilcox; seconded by Councilmember Coulombe and carried unanimously.

BUDGET/ADMINISTRATION

- To approve the minutes of the previous Council Meeting (09/27/2016). **(Motion)**

A motion was made by Councilmember Wilcox; seconded by Councilmember Kellner and carried unanimously to approve the minutes from the previous Regular Council Meeting of 09/27/2016.

- To approve payment of the Claims for the month of September, 2016. (Motion)

A motion was made by Councilmember Coulombe; seconded by Councilmember Wilcox and carried unanimously to approve the September, 2016 claims in the amounts of:

\$ 8,610.61	for General Fund
\$16,124.67	for Liquor Fund
\$17,385.81	for Water and Sewer Fund

- To approve November Committee Meeting of the Whole date of 11/10 due to the General Election. (Motion)

A motion was made by Councilmember Wilcox; seconded by Councilmember Coulombe and carried unanimously to approve the November Committee Meeting of the Whole date of 11/10/16.

- To approve using the Voyage Forward logo on City letterhead and website. (Motion)

A motion was made by Councilmember Kellner; seconded by Councilmember Coulombe and carried unanimously to approve using the Voyage Forward logo on City letterhead and website.

- To approve the full-time employee health insurance proposal. (Motion)

The 3 full-time employees are eligible for enrollment in the Public Employee Insurance Program (PEIP) for 2017. Gautreaux will begin enrollment process for Public Works Supervisor and City Administrator. Upon hire, the Liquor Store Manager can be enrolled.

A motion to approve the full-time employee health insurance plan was made by Councilmember Wilcox; seconded by Councilmember Kellner and carried unanimously.

- To review the proposed employee step-increase spreadsheet.

A motion to table review of the step-increase plan was made by Councilmember Coulombe; seconded by Wilcox and carried unanimously.

LIQUOR STORE

- To approve the Liquor Store Manager's resignation. (Motion)

With many regrets, Mayor Wagner accepted Gretchen Coulombe's resignation effective at the end of December/beginning of January. He praised her for her great job over the years and appreciates her willingness to help train the new hire.

A motion to accept Liquor Store Manager Gretchen Coulombe's resignation was made by Councilmember Coulombe; seconded by Councilmember Wilcox and carried unanimously.

WATER AND SEWER

- Nick Sears, Public Works Supervisor Update

Public Works Supervisor Sears reported on a water main break near CR 20 & 32 which will have to be fixed this week. The water loss is minimal at this point. Sears has completed most of the fall chores such as flushing the hydrants and disconnecting the water to seasonal residences.

BUILDINGS, STREETS AND GROUNDS

- To approve or deny Conditional Use Permit application files by Jared Baldwin 3688 CR 92.

RE: ZONING VARIANCE REQUEST – PARCEL # 98—036-00450 Auditors Plat 2. 3688 County Road 92

Jared and Ashley Baldwin have filed a Conditional Use application for the property at the above address. The intent is to use the existing large pole building as commercial business for renting spaces for boat, camper and recreational vehicle storage.

The Land Use Planning Commission voted unanimously to recommend approval of the Conditional Use Permit for the seasonal storage on the above property.

A motion to approve the Conditional Use Permit for seasonal storage at 3688 CR 92 was made by Councilmember Wilcox; seconded by Councilmember Coulombe and carried unanimously.

Councilmember Coulombe suggested that we set a Special Meeting for Budget review.

A motion to approve setting a Special Meeting for Budget Review on 11/15 @ 5:30 was made by Councilmember Coulombe; seconded by Councilmember Wilcox and carried unanimously.

A motion to adjourn the meeting was made by Councilmember Coulombe; seconded by Councilmember Wilcox and carried unanimously.

THE MEETING WAS ADJOURNED @ 7:04 pm.

Mayor Dennis Wagner
ATTEST:

Date

City Administrator Sherril Gautreaux

Date