

**CITY OF RANIER
REGULAR CITY COUNCIL
MEETING MINUTES
RANIER COMMUNITY BUILDING
TUESDAY APRIL 21, 2020 @ 6:30 pm**

The meeting was held via WebEx.

Council Present: Mayor Dennis Wagner, Councilmembers Todd Coulombe and Ron Wilcox,
JoAnn Kellner
Absent: Councilmember Bob Dunbar
Present on site: City Administrator Sherril Gautreaux

Mayor Wagner made an announcement stating that the in-person meeting is not prudent because of the COVID-19 health pandemic.

CALL MEETING TO ORDER – Mayor Wagner asked each councilmember individually if they are present. Coulombe – present, Kellner – present, Wilcox – present.

PLEDGE OF ALLEGIANCE

- To approve tonight's agenda.

To add to the agenda approval of the ServiceMaster of International Falls cleaning contract for the Ranier Municipal Liquor Store.

Councilmember Coulombe voted aye
Councilmember Kellner voted aye
Councilmember Wilcox voted aye
Mayor Wagner voted aye

A motion to approve tonight's agenda with the addition was made by Councilmember Wilcox; seconded by Councilmember Coulombe and carried unanimously.

BUDGET/ADMINISTRATION

- To approve the minutes of the previous Council Meeting (03/17/2020).

A motion was made by Councilmember Coulombe; seconded by Councilmember Wilcox and carried unanimously to approve the minutes from the previous Regular Council Meeting of 03/17/2020.

Councilmember Coulombe voted aye
Councilmember Kellner voted aye

Councilmember Wilcox voted aye
Mayor Wagner voted aye

- To approve the minutes of the Special Meeting (03/25/2020).

Councilmember Coulombe voted aye
Councilmember Kellner voted aye
Councilmember Wilcox voted aye
Mayor Wagner voted aye

A motion was made by Councilmember Wilcox; seconded by Councilmember Coulombe and carried unanimously to approve the minutes from the Special Council Meeting of 03/25/2020 for the 2019 Financial Audit Close-out.

- To approve payment of the Claims for the month of March, 2020.

A motion was made by Councilmember Coulombe; seconded by Councilmember Wilcox and carried unanimously to approve the March, 2020 claims in the amounts of:

\$22,708.82	for General Fund
\$12,076.75	for Liquor Fund
\$21,433.90	for Water/Sewer Fund
\$27,540.56	for CR 130 Reconstruction Fund
\$75.00	for 2012A GO Improvement Bond Fund

Councilmember Coulombe voted aye
Councilmember Kellner voted aye
Councilmember Wilcox voted aye
Mayor Wagner voted aye

- To accept the financial statements, disbursement ledgers and fund balances for General, Liquor and Water/Sewer Funds as of 03/31/2020.

A motion was made by Councilmember Wilcox; seconded by Councilmember Coulombe and carried unanimously to accept the financial statements and fund balances for General, Liquor and Water/Sewer Funds as of 03/31/2020.

- COVID-19 Update.

City Administrator Gautreaux gave an update on actions on the COVID-19 situation.

1. Administrator Gautreaux and Councilmember Wilcox have been sitting in on Koochiching County Emergency Management meetings on Mondays and Thursdays to keep abreast of the county wide issues.
 2. Gautreaux has contacted Liquor Liability Insurance broker to get rebates on insurance premiums for the time while the Ranier Municipal Liquor Store is closed.
 3. The Governor ordered that parks and playgrounds can be opened. We can remove the closed signs from the playground.
- To approve rebate of on-sale/Sunday sales liquor license fees on a pro-rated basis for establishments closed during COVID-19.

A local business owner has requested that the council consider rebating on-sale/Sunday liquor license fees on a pro-rated basis for establishments closed during the COVID-19 orders. On-sale/Sunday liquor licenses are \$1200 annually. A pro-ration of \$100 monthly could be considered.

A motion was made by Councilmember Wilcox; seconded by Councilmember Coulombe and carried unanimously to rebate a pro-rated portion of the on-sale/Sunday liquor licenses to establishments closed due to the COVID-19 situation.

Councilmember Coulombe voted aye
 Councilmember Kellner voted aye
 Councilmember Wilcox voted aye
 Mayor Wagner voted aye

LIQUOR STORE

- To accept the March, 2020 Liquor Store operating statement.

The Council reviewed the Liquor Store Operating Statement for the month of March, 2020 with a net loss of (\$1,545.23 due to closure of the Liquor Store on 03/17/2020) and a year-to-date net profit of \$10,742.92 compared to March 2019 with a net profit of \$5,180.15 and a year-to-date net profit of \$10,419.52.

A motion was made by Councilmember Coulombe; seconded by Councilmember Wilcox and carried unanimously to accept the March 2020 Liquor Store Operating Statement.

Councilmember Coulombe voted aye
 Councilmember Kellner voted aye
 Councilmember Wilcox voted aye
 Mayor Wagner voted aye

- To approve the cleaning contract for Ranier Municipal Liquor Store

In February a request for bids for cleaning the liquor store was advertised. ServiceMaster of International Falls responded with a rate of \$21.63 an hour for daily cleaning of 2 hours.

A motion was made by Councilmember Wilcox; seconded by Councilmember Kellner and carried unanimously to approve the cleaning contract with ServiceMaster of International Falls.

Councilmember Coulombe abstained
Councilmember Kellner voted aye
Councilmember Wilcox voted aye
Mayor Wagner voted aye

OTHER BUSINESS

- **Ranier Recreation Club Update**

Ranier Recreation Club Gaming Manager, Berta Wilcox gave an update on the raffle that was scheduled for April 4. The raffle to benefit the Ranier playground will be rescheduled at a later date. Wilcox reported that all of the pull-tab inventory and money had to be removed from the Ranier Municipal Liquor Store and counted in accordance with gaming commission laws.

OPEN FORUM

Resident Paul Jones phoned in and wondered when concept drawings for parking on West Main Street would be available. Jones urged the council to review Ranier's zoning ordinance focusing on sections 2 and 6. Mayor Wagner stated that concept drawings would be made available soon and would be distributed to all affected parties for input.

A motion to adjourn the meeting was made by Councilmember Coulombe; seconded by Councilmember Wilcox and carried unanimously.

Councilmember Coulombe voted aye
Councilmember Kellner voted aye
Councilmember Wilcox voted aye
Mayor Wagner voted aye

MEETING ADJOURNED @ 6:52 pm.

Mayor Dennis Wagner

ATTEST:

Sherril Gautreaux, City Administrator

Date

Date