

**CITY OF RANIER
REGULAR CITY COUNCIL
MEETING MINUTES
RANIER COMMUNITY BUILDING
TUESDAY NOVEMBER 17, 2020 @ 6:30 pm**

Council Present: Mayor Dennis Wagner, Councilmembers Todd Coulombe, Bob Dunbar and JoAnn Kellner, Ron Wilcox
Absent: None
Present on site: City Administrator Sherril Gautreaux, Deputy Clerk Tara Mai, Tammy Toratti, Berta Wilcox, Jennifer Seegert, Paul Jones, Bud Lessard, Jennifer Lahmayer

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

- To approve tonight's agenda.

A motion to approve tonight's agenda was made by Councilmember Kellner; seconded by Councilmember Coulombe and carried unanimously.

BUDGET/ADMINISTRATION

- To approve the minutes of the previous Council Meeting (10/20/2020).

A motion was made by Councilmember Coulombe; seconded by Councilmember Kellner and carried unanimously to approve the minutes from the previous Regular Council Meeting of 10/20/2020.

- To approve payment of the Claims for the month of October, 2020.

A motion was made by Councilmember Dunbar; seconded by Councilmember Coulombe and carried unanimously to approve the October, 2020 claims in the amounts of:

\$19,461.21 for General Fund
\$14,290.84 for Liquor Fund
\$22,209.83 for Water/Sewer Fund

- To accept the financial statements, disbursement ledgers and fund balances for General, Liquor and Water/Sewer Funds as of 10/31/2020.

A motion was made by Councilmember Wilcox; seconded by Councilmember Coulombe and carried unanimously to accept the financial statements and fund balances for General, Liquor and Water/Sewer Funds as of 09/30/2020.

- To approve Resolution 2020-13 CARES Act Expenditures.

Resolution 2020-10 asks the Council to approve \$2,359.76 in CARES Act expenditures. \$2,617.14 remain in the CARES Act funds which must be remitted to Koochiching County by 11/20/2020.

A motion was made by Councilmember Wilcox; seconded by Councilmember Dunbar and carried unanimously to approve Resolution 2020-12 CARES Act Expenditures.

- To approved additional distribution of funds to Koochiching Small Business Relief Fund Program.

A motion was made by Councilmember Wilcox; seconded by Councilmember Coulombe and carried unanimously to approve the distribution of \$7,658 in CARES Act funds to the Koochiching Small Business Relief Fund.

- Variance and Conditional Use Permit Application filed by Sharon Ball for 3495 Duluth Street, Parcel # 98-001-11070.

Property owner is asking for a variance from the 35 foot set back line in order to build two rental units. The parcel contains 6 lots 25 feet wide by 120 feet long. The owner is asking for a 20 foot setback from the east property line. Two future rental residences would be constructed on lots 7 and 8.

The Land Use Planning Commission met on 11/12/2020 to review the application and unanimously approved the variance and conditional use request.

A motion was made by Councilmember Coulombe; seconded by Councilmember Dunbar and carried unanimously to approve the variance and conditional use permit for parcel # 98-001-11070.

- Variance Permit Application filed by Ranier Development Company, LLC for parcel # 98-001-02010.

Property owner is asking for a variance from section 4.03.05.1 allowing a fence of 6 feet in height in residential districts. Property owner would like to construct a fence up to 12 feet in height on the west side of the property adjacent to a residence.

The Land Use Planning Commission met on 11/12/2020 to review the application and unanimously approved the variance allowing the property owner to construct a fence up to 12 feet in height.

A motion was made by Councilmember Wilcox; seconded by Councilmember Coulombe and carried unanimously to approve the variance and conditional use permit for parcel # 98-001-02010.

- To schedule Truth in Taxation Meeting on 12/15/2020 @ 6:30.

A motion was made by Councilmember Coulombe; seconded by Councilmember Wilcox and carried unanimously to schedule Truth in Taxation Meeting on 12/15/2020 @ 6:30 pm.

LIQUOR STORE

- Liquor Store Manager Report

Liquor Store Manager Jenn Seegert reported that November has been a quiet month so far with deer season and no scheduled events. Executive Order #20-96 requires all bars and closing at 10:00 pm will be another hit to sales, in addition to no bar seating.

- To accept the October, 2020 Liquor Store operating statement.

The Council reviewed the Liquor Store Operating Statement for the month of October, 2020 with a net profit of \$1,709.93 while operating at 50% capacity as required at this time due to COVID-19 safety requirements. The year-to-date net profit is \$21,851.10 compared to October 2019 with a net profit of \$4,103.92 and a 2019 year-to-date net profit of \$46,465.13.

A motion was made by Councilmember Dunbar; seconded by Councilmember Wilcox and carried unanimously to accept the October 2020 Liquor Store Operating Statement.

STREETS, BUILDINGS AND GROUNDS

- To approve expenditure of up to \$500 for Maintenance Shop Tools.

A motion was made by Councilmember Coulombe; seconded by Councilmember Wilcox and carried unanimously to approve an expenditure of up to \$500 for maintenance shop tools.

- To approve engineering design proposal from WSN for boat ramp/parking lot project.

Joe Sutherland, WSN engineer, submitted an engineering proposal for the boat ramp/parking lot project in the amount of \$26,400.

A motion was made by Councilmember Wilcox; seconded by Councilmember Coulombe and carried unanimously to approve the engineering design proposal from Joe Sutherland, WSN.

OPEN FORUM

Paul Jones commented that at the 08/18/2020 meeting Councilmember Wilcox didn't appreciate his free speech but forgives him. However, council should be cognizant of his free speech constitutional rights.

A motion to adjourn the meeting was made by Councilmember Wilcox; seconded by Councilmember Coulombe and carried unanimously.

MEETING ADJOURNED @ 7:00 pm.

Mayor Dennis Wagner

Date

ATTEST:

Sherril Gautreaux, City Administrator

Date