

**Ranier Projects Committee
Oct 18, 2021 Minutes**

The Ranier Community Planning Team held its first meeting with the following in attendance:

Sherrill Gautreaux, Nick Hagan, Jennifer Laymayer, Ron Wilcox

Purpose: Update the Ranier Community Plan, Transportation Plan.

Goal: With Community input, Develop a capital improvement plan.

1. The review team consists of two Councilors, Maintenance, and the City Administrator. We discussed the need for civility and transparency and established the following guidelines:

Civility	Transparency
<ul style="list-style-type: none">○ Leave your ego and position at the door○ Everyone has an equal voice○ Don't talk over someone○ Be courteous○ When responding to emails, please include everyone on the committee.	<ul style="list-style-type: none">○ Get the word out<ul style="list-style-type: none">○ Water Bills○ Newspaper○ Radio○ Agenda/minutes will be published on Ranier City website○ Residents may provide email input to committee members during the development process

2. We agreed the final document will be provided to the council May 1, 2022. The planning process will include the following steps:

- Council review existing plans for accuracy
- Incorporate changes into draft plans
- Provide draft to full Council
- Form full committee to review and develop recommended changes
 - Identify citizen committee members
 - Two council members, maintenance, administrator
 - One member per household
 - Maximum of eight citizen committee members
- Incorporate changes into draft plans
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3. The Community Plan was reviewed and updated (see attached).

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4. Tasks:

Jenn will provide a short paragraph we can use to “sell” the program.

Nick will do a radio public service announcement.

Sherrill will update the plans as we make changes.

Ron will contact Johnny Walls to seek input from the Recreation committee.

5. Next Meeting is scheduled for Oct 29, 10:30.

Ranier Projects Committee
Oct 29, 2021 Minutes

The Ranier Community Planning Team met at the Community Center with the following in attendance:

Sherrill Gautreaux, Nick Hagan, Jennifer Laymayer, Ron Wilcox, and Mike Wellcome (facilitator)

Purpose: Update the Ranier Community Plan, Transportation Plan.

Goal: With Community input, Develop a capital improvement plan.

1. The updated Community Plan was reviewed for a second time. Discussion focused on clarifying tasks completed, updated, or in progress.

Task:

Sherril:

Update the document identifying those items completed or updated. This may include a separate document listing items completed or color coding the spreadsheet.

2. Transportation Plan: Much discussion on the process to prioritize and fund roads. Consensus was to remove roads from the capital improvement plan until existing projects are either completed or we have a firm understanding of project expenditures.

After reviewing the potential costs in the existing Transportation Plan, the group agreed a long-term funding mechanism needs to be put in place. Until that fund is built up, there are several cost-effective steps that can be taken to improve the aesthetics as well as maintain the existing roads.

Tasks:

Sherrill:

Research the process to create a budget item to start a road fund. The fund will be similar to the water fund whereas the money will specifically target road improvement. Once identified, the Council will determine what amount of the general fund should be transferred to the fund. The fund will be used to maintain or upgrade roads.

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Nick:

Contact the county engineer to determine when the new signage must be replaced.

Get a ballpark figure on the cost of updating roads. This will be useful in the budgeting and prioritization process once the Road Fund is developed.

Start identifying projects to improve the aesthetics (striping, painting, etc.).

3. With the removal of roads from our effort, discussion focused on the scope of the Capital Improvement Plan. The consensus was to coordinate with the Recreation Club on the design of the park, further discuss maintenance facilities, and identify a method to rename the roads. Further discussion is necessary before seeking community input.

Task:

All: The engineering firm will have an open forum on November 18th to discuss the upgrade(s) to the Ranier Park. The planning committee should make an effort to attend this meeting to determine how, or if, this effort fits with our scope. We need to be cognizant that although the Ranier Park upgrade(s) is spearheaded by the Rec Committee, partial funding may come from the general fund. How this project fits into the overall community plan is yet to be determined.

4. The group discussed the draft public announcement provided by Jen. The purpose of the document is to explain the planning effort and seek community representation.

Task:

Mike will edit the draft document and present to the team in November.

5. Next meeting is scheduled for Nov 22, 10:30.

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Ranier Projects Committee
Nov 22, 2021 Minutes

The Ranier Community Planning Team met at the Community Center with the following in attendance:

Sherril Gautreaux, Nick Hagan, Jennifer Lahmayer, Ron Wilcox, and Mike Wellcome (facilitator)

Purpose: Update the Ranier Community Plan, Transportation Plan.

Goal: With Community input, Develop a capital improvement plan.

1. The updated Community Plan was reviewed with tasks consolidated. The original community plan will be used to draft core values the community will follow. The core values will guide city planners into the future. Specific capital improvement projects were identified and will be forwarded to the City Council during the December Committee of the whole.

Task:

Sherril:

Update the spreadsheet with those projects identified for capital improvement consideration.

Update the original (reviewed) community plan spreadsheet to be used as our core values.

Mike:

Convert original community plan into bullet statements to be used as our core values.

2. Road fund will be created with specific funding identified by the city council. The fund will be similar to the water fund whereas the money will specifically target road improvement.

3. Ranier Park Upgrade: The engineering firm will present an updated plan for the park in December. Once this is presented, we will meet again for finalize the draft park upgrade prior to seeking community input.

4. Mike will draft the public announcement after our next meeting. Both Jen and Nick agreed to discuss on the local radio stations. The purpose of the document is to explain the planning effort and seek community representation.

5. Next meeting will be in January, after the SEH presentation.

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Nov 22, 2021 Minutes**

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Ranier Projects Committee
Jan 17,2022 Minutes

The Ranier Community Planning Team met at the Community Center with the following in attendance:

Sherril Gautreaux, Nick Hagan, Jennifer Lahmayer, Ron Wilcox, and Mike Wellcome (facilitator)

Purpose: Update the Ranier Community Plan, Transportation Plan.

Goal: With Community input, Develop a capital improvement plan.

1. The Community Improvement Plan (CIP) was finalized and ready for the citizen committee.

Task:

Sherrill will move the items under Parks and Recreation Assets to Recommendations.

Mike will convert the existing Community Plan into core values. The core values will guide city planners into the future.

2. Ranier Park Upgrade: The engineering firm will present the updated plan for the park to the community during a February 8 open forum.

3. Bullet points were provided seeking citizen input.

Tasks:

Nick will contact the radio station to set up an interview.

Sherrill will draft a letter asking Ranier residents to volunteer to serve on the committee. A "resident" is any city taxpayer.

4. Committee minutes will be posted on the Ranier website

5. The following criteria will be used to prioritize the CIP:

Cost

Availability of Funding

Impact

6. Next meeting will be the end of February after the citizens volunteers have been identified.

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