

**AGENDA  
RANIER CITY COUNCIL  
COMMITTEE OF THE WHOLE  
RANIER COMMUNITY BUILDING  
TUESDAY JULY 9, 2024 @ 6:30 pm**

**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

- **Ground Rules.** Robert's Rules of Order will be followed. Questions will be taken ONLY at the end of the presentation. Audience members must sit at the table and speak into the microphone. Audience members will have 2 minutes each for questions.
- To approve agenda for tonight's meeting. *(Motion)*

**BUDGET/ADMINISTRATION**

- To recommend approving the 06/11/2024 regular council meeting minutes. *(Recommendation)*
- To recommend approving the June 2024 claims lists. *(Recommendation)*
- To recommend accepting account balances, disbursement ledgers and financial statements for various funds as of 06/30/2024. *(Recommendation)*
- To recommend approving Standards of Conduct/Conflict of Interest Policy. *(Recommendation)*
- To recommend accepting \_\_\_\_\_ Ranier Rec Club Donation. *(Recommendation)*

**LIQUOR STORE**

- Municipal Liquor Store Monthly Report. Jenn Seegert, Municipal Liquor Store Manager.
- To recommend accepting June 2024 Liquor Store Operating Statement. *(Recommendation)*

**BUILDING, STREETS, GROUNDS**

- Maintenance report. Nick Hagen, Public Works Supervisor.

**WATER AND SEWER**

**OTHER BUSINESS**

- Reminder of General Election Notice of Filing Period for 11/6/24 Election and Write-In Resolution.
- To recommend approving Resolution #2024-03 Election Judges. *(Recommendation)*
- To recommend allowing Rainy Lake Community Orchestra use of the Ranier Community Hall for their annual concert.
- Update on pier project.

**OPEN FORUM**

**AUDIENCE QUESTIONS**

- Questions will be taken from the audience. Members must address the Council from the designated table.

**RANIER CITY COUNCIL  
CLOSED MEETING  
COLLECTIVE BARGAINING AGREEMENT PROPOSAL  
TUESDAY JULY 9, 2024 FOLLOWING COMMITTEE OF WHOLE MEETING**

2024 Account Register Balances						
	Jan	Feb	March	April	May	June
<b>Liquor Fund</b>						
Drawer Cash	\$ 159,685.60	\$ 159,287.80	\$ 162,870.59	\$ 158,056.83	\$ 162,300.09	\$ 162,191.36
	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
<b>Liquor</b>	<b>\$ 162,185.60</b>	<b>\$ 161,787.80</b>	<b>\$ 165,370.59</b>	<b>\$ 160,556.83</b>	<b>\$ 164,800.09</b>	<b>\$ 164,691.36</b>
<b>Capital Projects Reimbursement Fund-Pier Project</b>	<b>\$ (21,168.86)</b>	<b>\$ (3.00)</b>	<b>\$ (23,579.23)</b>	<b>\$ (17,621.57)</b>	<b>\$ (17,621.57)</b>	<b>\$ (17,621.57)</b>
<b>General Road Improvement Fund</b>	<b>\$ 57,070.95</b>	<b>\$ 54,752.95</b>	<b>\$ 54,752.95</b>	<b>\$ 54,752.95</b>	<b>\$ 54,752.95</b>	<b>\$ 54,477.95</b>
<b>Street Recon Fund from CR 130 Project</b>	<b>\$ 8,074.94</b>	<b>\$ 8,074.94</b>	<b>\$ 8,074.94</b>	<b>\$ 8,074.94</b>	<b>\$ 8,074.94</b>	<b>\$ 8,074.94</b>
<b>Sub total:</b>	<b>\$ 43,977.03</b>	<b>\$ 62,824.89</b>	<b>\$ 39,248.66</b>	<b>\$ 45,206.32</b>	<b>\$ 45,206.32</b>	<b>\$ 44,931.32</b>
<b>General Fund</b>						
dedicated funds	\$ 380,028.37	\$ 328,608.78	\$ 328,313.68	\$ 307,157.22	\$ 246,825.61	\$ 229,658.68
KEDP EconDevFund	\$ (5,116.56)	\$ (5,116.56)	\$ (4,816.56)	\$ (4,816.56)	\$ (3,891.56)	
dedicated funds	\$ (9,500.00)	\$ (9,500.00)	\$ (9,500.00)	\$ (9,500.00)	\$ (9,500.00)	\$ (9,500.00)
American Rescue Plan						
dedicated funds	\$ (42,726.90)	\$ (42,726.90)	\$ (42,726.90)	\$ (42,726.90)	\$ (42,726.90)	\$ (42,726.90)
SCDP						
dedicated funds	\$ (68,445.35)	\$ (68,445.35)	\$ (68,445.35)	\$ (68,445.35)	\$ (68,445.35)	\$ (68,445.35)
FEMA						
Petty Cash	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
<b>General</b>	<b>\$ 254,339.56</b>	<b>\$ 202,919.97</b>	<b>\$ 202,924.87</b>	<b>\$ 181,768.41</b>	<b>\$ 122,361.80</b>	<b>\$ 109,086.43</b>
<b>Water &amp; Sewer Fund - Pooled Cash</b>						
Water Main CD	\$ (49,958.31)	\$ (40,016.67)	\$ (32,236.13)	\$ (30,517.26)	\$ (29,833.28)	\$ (37,993.55)
Certificate	\$ 36,410.53	\$ 36,410.53	\$ 36,410.53	\$ 36,410.53	\$ 36,410.53	\$ 36,410.53
Sunset Cove CD	\$ 86,062.24	\$ 86,062.24	\$ 86,968.55	\$ 86,968.55	\$ 86,968.55	\$ 86,968.55
<b>Water</b>	<b>\$ 72,514.46</b>	<b>\$ 82,456.10</b>	<b>\$ 91,142.95</b>	<b>\$ 92,861.82</b>	<b>\$ 93,545.80</b>	<b>\$ 85,385.53</b>
Sewer Restricted CD	\$ 25,592.11	\$ 25,592.11	\$ 25,592.11	\$ 25,592.11	\$ 25,592.11	\$ 25,592.11
Certificate						
<b>Sewer</b>	<b>\$ 25,592.11</b>	<b>\$ 25,592.11</b>	<b>\$ 25,592.11</b>	<b>\$ 25,592.11</b>	<b>\$ 25,592.11</b>	<b>\$ 25,592.11</b>
<b>Total:</b>	<b>\$ 558,608.76</b>	<b>\$ 535,580.87</b>	<b>\$ 524,279.18</b>	<b>\$ 505,985.49</b>	<b>\$ 451,506.12</b>	<b>\$ 429,686.75</b>

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
<b>Receipts:</b>			
Current Ad Valorem Taxes	275,400.00	0.00	(275,400.00)
Delinquent Ad Valorem Taxes	5,000.00	10,353.88	5,353.88
<b>Total Acct 310</b>	<b>280,400.00</b>	<b>10,353.88</b>	<b>(270,046.12)</b>
Hotel-Motel Tax	25,000.00	16,122.04	(8,877.96)
<b>Total Acct 314</b>	<b>25,000.00</b>	<b>16,122.04</b>	<b>(8,877.96)</b>
Franchise Taxes	1,000.00	1,000.00	0.00
<b>Total Acct 318</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>
Penalties and Interest on Ad valorem Taxes	0.00	22.64	22.64
Forfeited Tax Sale Apportionments	6,500.00	7,060.62	560.62
<b>Total Acct 319</b>	<b>6,500.00</b>	<b>7,083.26</b>	<b>583.26</b>
Alcoholic Beverages	2,238.00	2,238.00	0.00
<b>Total Acct 321</b>	<b>2,238.00</b>	<b>2,238.00</b>	<b>0.00</b>
Building Permits (Excludes surcharge)	1,300.00	1,075.00	(225.00)
<b>Total Acct 322</b>	<b>1,300.00</b>	<b>1,075.00</b>	<b>(225.00)</b>
Local Government Aid	68,443.00	0.00	(68,443.00)
Shade Tree Disease Control Grants	10,000.00	6,500.00	(3,500.00)
State Public Safety Aid	24,855.00	0.00	(24,855.00)
Small Cities Assistance Account for Roads	24,656.00	0.00	(24,656.00)
<b>Total Acct 334</b>	<b>127,954.00</b>	<b>6,500.00</b>	<b>(121,454.00)</b>
Co. Small Cities Aid- GNTL	75,000.00	0.00	(75,000.00)
KEDP Aid	11,330.00	5,666.50	(5,663.50)
<b>Total Acct 336</b>	<b>86,330.00</b>	<b>5,666.50</b>	<b>(80,663.50)</b>
City/Town Hall Rent	10,000.00	4,675.00	(5,325.00)
<b>Total Acct 341</b>	<b>10,000.00</b>	<b>4,675.00</b>	<b>(5,325.00)</b>
Interest Earning	0.00	116.08	116.08
Contributions and Donations from Private Sources	0.00	500.00	500.00
Refunds and Reimbursements	2,000.00	315.00	(1,685.00)
Ranier Rec Club Donations	45,000.00	27,000.00	(18,000.00)
<b>Total Acct 362</b>	<b>47,000.00</b>	<b>27,931.08</b>	<b>(19,068.92)</b>
Miscellaneous Reimbursement	0.00	449.92	449.92
<b>Total Acct 379</b>	<b>0.00</b>	<b>449.92</b>	<b>449.92</b>
<b>Total Revenues</b>	<b>587,722.00</b>	<b>83,094.68</b>	<b>(504,627.32)</b>
<b>Other Financing Sources:</b>			
Transfer From Enterprise Fund	45,000.00	0.00	(45,000.00)
Transfer From Governmental Fund	20,000.00	20,000.00	0.00
<b>Total Acct 392</b>	<b>65,000.00</b>	<b>20,000.00</b>	<b>(45,000.00)</b>
<b>Total Other Financing Sources</b>	<b>65,000.00</b>	<b>20,000.00</b>	<b>(45,000.00)</b>

## Disbursements:

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Council/Town Board	15,075.00	1,915.33	13,159.67
<b>Total Acct 411</b>	<b>15,075.00</b>	<b>1,915.33</b>	<b>13,159.67</b>
Elections	800.00	315.00	485.00
Clerk	75,300.00	38,230.01	37,069.99
City Clerk-other	12,930.00	10,328.76	2,601.24
Clerk-Employee Benefits	19,515.00	9,023.68	10,491.32
<b>Total Acct 414</b>	<b>108,545.00</b>	<b>57,897.45</b>	<b>50,647.55</b>
Accounting	13,000.00	13,000.00	0.00
<b>Total Acct 415</b>	<b>13,000.00</b>	<b>13,000.00</b>	<b>0.00</b>
City/Town Attorney	2,500.00	1,334.50	1,165.50
<b>Total Acct 416</b>	<b>2,500.00</b>	<b>1,334.50</b>	<b>1,165.50</b>
Insurance	11,900.00	11,900.00	0.00
General Government Buildings and Plant	48,400.00	16,225.76	32,174.24
General Government Buildings and Plant - Wages	49,500.00	26,785.86	22,714.14
General Government Buildings and Plant - Employee Benefits	14,843.00	8,293.69	6,549.31
General Government Buildings - CIP	35,000.00	0.00	35,000.00
<b>Total Acct 419</b>	<b>159,643.00</b>	<b>63,205.31</b>	<b>96,437.69</b>
Fire Administration	35,770.00	0.00	35,770.00
<b>Total Acct 422</b>	<b>35,770.00</b>	<b>0.00</b>	<b>35,770.00</b>
Other Public Safety	24,855.00	0.00	24,855.00
<b>Total Acct 428</b>	<b>24,855.00</b>	<b>0.00</b>	<b>24,855.00</b>
Paved Streets	15,000.00	626.93	14,373.07
Ice and Snow Removal	30,000.00	8,359.00	21,641.00
Street Lighting	15,500.00	7,741.26	7,758.74
<b>Total Acct 431</b>	<b>60,500.00</b>	<b>16,727.19</b>	<b>43,772.81</b>
Hockey Rink	24,520.00	9,036.26	15,483.74
<b>Total Acct 451</b>	<b>24,520.00</b>	<b>9,036.26</b>	<b>15,483.74</b>
Park Areas	42,645.00	18,552.42	24,092.58
<b>Total Acct 452</b>	<b>42,645.00</b>	<b>18,552.42</b>	<b>24,092.58</b>
Shade Tree Disease Control-EAB GRANT	10,000.00	6,500.00	3,500.00
<b>Total Acct 461</b>	<b>10,000.00</b>	<b>6,500.00</b>	<b>3,500.00</b>
Tourism	23,750.00	15,415.94	8,334.06
Economic Development and Assistance	11,334.00	1,801.26	9,532.74
<b>Total Acct 465</b>	<b>35,084.00</b>	<b>17,217.20</b>	<b>17,866.80</b>
2021A GO Street Reconstruction Refunding Note Fund - Principal	32,550.00	31,000.00	1,550.00
2021A GO Street Reconstruction Refunding Note - Interest	6,160.00	3,060.75	3,099.25
Principal - Short-Term Debt- TRUCK/BOBCAT	15,851.00	7,194.53	8,656.47
<b>Total Acct 471</b>	<b>54,561.00</b>	<b>41,255.28</b>	<b>13,305.72</b>
Interest - Short-Term Debt - TRUCK/BOBCAT	2,358.00	2,062.07	295.93
<b>Total Acct 472</b>	<b>2,358.00</b>	<b>2,062.07</b>	<b>295.93</b>
Fiscal Agent's Fees	0.00	109.25	(109.25)
<b>Total Acct 475</b>	<b>0.00</b>	<b>109.25</b>	<b>(109.25)</b>
<b>Total Disbursements</b>	<b>589,056.00</b>	<b>248,812.26</b>	<b>340,243.74</b>

**General Fund**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
<b>Other Financing Uses:</b>			
Tax Abatement	14,045.00	8,046.09	5,998.91
Transfer To Governmental Fund-Road Improvement Fund	24,656.00	0.00	24,656.00
Special Items	24,965.00	7,500.00	17,465.00
<b>Total Acct 493</b>	<u>63,666.00</u>	<u>15,546.09</u>	<u>48,119.91</u>
<b>Total Other Financing Uses</b>	<u>63,666.00</u>	<u>15,546.09</u>	<u>48,119.91</u>
<b>Beginning Cash Balance</b>		<b>383,826.65</b>	
<b>Total Receipts and Other Financing Sources</b>		<b>103,094.68</b>	
<b>Total Disbursements and Other Financing Uses</b>		<u>264,358.35</u>	
<b>Cash Balance as of 06/30/2024</b>		<b>222,562.98</b>	

**CITY OF RANIER**  
**WATER/SEWER FUND**  
**STATEMENT OF REVENUES AND EXPENSES**  
**YTD 06/30/2024**

**SCHEDULE 4**

**Operating Revenues**

Water Receipts	142,737.00
Repair/Replacement Escrow	31,405.29
Water Sales & Use Tax	918.53
Connection/Reconnection Fees	262.50
Water Miscellaneous	9.72
Delinquent Water	530.97
Sewer Receipts	15,333.37

**Total Operating Revenues**

**191,197.38**

**Operating Expenses**

Accounting	11,165.00
Water Utilities - Source of Supply	98,812.21
Water Utilities - Maintenance	3,794.24
Water Utilities - Administration and General	8,827.72
Water Utilities - Wages	24,392.94
Water Utilities - Employee Benefits	3,506.21
Water - Miscellaneous Expenses	97.30
Sewer Utilities - Sanitary Sewer Maintenance	14,215.00
Sewer - North Kooch Sewer District	13,143.84
Sewer Utilities - Sewer Lift Stations	613.01

**Total Operating Expenses**

**178,567.47**

**Operating Income (Loss)**

**12,629.91**

**Nonoperating Revenue (Expenses)**

Interest Earning	1,403.16
Insurance	(3,025.00)
Fiscal Agent's Fees	(150.86)
Transfer To Governmental Fund	(30,630.00)

**Total Nonoperating Revenues (Expenses)**

**(32,402.70)**

**Net Income (Loss) Before Operating Transfers**

**(19,772.79)**

**Transfers From Other Funds**

**0.00**

**Transfers To Other Funds**

**0.00**

**Net Income**

**(19,772.79)**

**RANIER CITY COUNCIL  
MEETING MINUTES  
RANIER COMMUNITY BUILDING  
TUESDAY JUNE 18, 2024 @ 6:30 pm**

Mayor Dennis Wagner called the meeting to order at 6:30 p.m. A quorum was present.

Council Present: Mayor Dennis Wagner, Councilmembers Todd Coulombe, Jennifer Lahmayer  
Absent: Councilmember Ron Wilcox, JoAnn Kellner  
Others present: City Administrator Sherril Gautreaux, Public Works Supervisor Nick Hagen, Dan Joyce, Tammy Toratti, Darcy Sullivan – KCC-TV

**CALL MEETING TO ORDER**  
**PLEDGE OF ALLEGIANCE**

**Ground Rules.** Robert's Rules of Order will be followed. Questions will be taken **ONLY** at the end of the presentation. Audience members must be seated at the table and speak into the microphone. Audience members will have 2 minutes each for questions.

- To approve tonight's agenda.

Councilmember Lahmayer made a motion to approve tonight's agenda; seconded by Councilmember Coulombe and carried unanimously.

**BUDGET/ADMINISTRATION**

- To approve 05/16/2024 Council Meeting Minutes.

Councilmember Coulombe made a motion to approve the minutes from the 05/16/2024 Council Meeting; seconded by Councilmember Lahmayer and carried unanimously.

- To approve the Claims Lists for May 2024.

A motion was made by Councilmember Coulombe; seconded by Councilmember Lahmayer and carried unanimously to approve the May 2024 claims lists in the amounts of:

\$37,321.20 for General Fund  
\$25,227.59 for Liquor Fund  
\$34,867.48 for Water/Sewer Fund

- To accept account balances, disbursement ledgers and financial statements for various funds as of 05/31/2024.

**Councilmember Coulombe made a motion to accept the various financial statements; seconded by Councilmember Lahmayer and carried unanimously.**

- To review revised Standards of Conduct/Conflict of Interest Policy

**Councilmember Coulombe made a motion to table until next meeting; seconded by Councilmember Lahmayer and carried unanimously.**

- To accept \$4,000 Ranier Rec Club Donation

**Councilmember Coulombe made a motion to accept the Ranier Rec Club Donation; seconded by Councilmember Lahmayer and carried unanimously.**

### **LIQUOR STORE**

- To accept May 2024 Municipal Liquor Store Operating Statement

The Council reviewed the Operating Statement for the month of May, 2024 with a net profit of \$6,990.21 and a year-to-date net profit of \$17,670.31 compared to 2023 with a net profit \$5,787.68 and a year-to-date net profit of \$31,065.67.

**Councilmember Coulombe made a motion to accept the May 2024 Liquor Store Operating Statement; seconded by Councilmember Lahmayer and carried unanimously.**

### **BUILDINGS, STREETS AND GROUNDS**

- Public Works Report

Public Works Supervisor Nick Hagen reported that he picked up the new sweeper attachment today – the brush hog attachment was traded for the sweeper along with \$1480. He reported that there is a troublesome beaver dam on Second Creek that busted open today. He will ask Kooch County to send a trapper out. Hagen and Gautreaux are working on the USDA disaster relief and resilience funding.

### **WATER AND SEWER**

### **OTHER BUSINESS**

- Reminder of General Election Notice of Filing Period for 11/6/24 General Election.

### **OPEN FORUM**

Questions will be taken from the audience who must be seated at the table and speak into the microphone.



**Councilmember Coulombe made a motion to adjourn the meeting; seconded by Councilmember Lahmayer and carried unanimously to adjourn the meeting.**

**THE COUNCIL MEETING ADJOURNED @ 6:45 pm.**

**CITY OF RANIER**  
**June 2024 General Fund Claims**

<b>All-Season Equipment</b>	<b>\$ 445.98</b>	starter for trunk
<b>City of Ranier-H20</b>	<b>\$ 153.16</b>	hall/rink
<b>Crandall's Septic</b>	<b>\$ 660.00</b>	port-a-potties
<b>Friend's Garbage</b>	<b>\$ 365.04</b>	
<b>Frontier Communications</b>	<b>\$ 175.80</b>	hall
<b>Erickson's Lawncare</b>	<b>\$ 130.00</b>	community center
<b>Innovative Office Supply</b>	<b>\$ 37.73</b>	
<b>Ironhide Equipment</b>	<b>\$ 1,457.56</b>	sweeper
<b>MN Assoc. of Small Cities</b>	<b>\$ 402.50</b>	dues
<b>Marco Copiers</b>	<b>\$ 562.69</b>	2 MONTS
<b>Midco</b>	<b>\$ 7.82</b>	rink
<b>Minnesota Energy Resources Corp</b>	<b>\$ -</b>	Com Bldg & Rink
<b>Minnesota Power</b>	<b>\$ 2,390.61</b>	
<b>MN PEIP</b>	<b>\$ 1,712.78</b>	health insurance
<b>Menard's</b>	<b>\$ 253.12</b>	
<b>Sherril Gautreaux</b>	<b>\$ 64.00</b>	reimb
<b>Edith Jenkinson</b>	<b>\$ 16.00</b>	auto reimbs
<b>Nick Hagen</b>	<b>\$ 40.00</b>	cell phone reimb
<b>Rainy Lake Gazette</b>		notices
<b>Rainy Lake One Stop</b>		
<b>LVC Companies</b>	<b>\$ 158.08</b>	fire extinguishers
<b>Minnesota Industries</b>	<b>\$ 147.60</b>	work gloves
<b>Northern Lumber</b>	<b>\$ 125.20</b>	
<b>Southnorth</b>	<b>\$ 131.99</b>	claim forms
<b>Steve Boyum Construction</b>	<b>\$ 1,397.05</b>	class #5 alleys
<b>The Costin Group</b>	<b>\$ 1,250.00</b>	consultant services
<b>USable Life Insurance</b>	<b>\$ 11.10</b>	life insurance
<b>US Bank</b>	<b>\$ 200.00</b>	tech
<b>Tilson Bay Company</b>	<b>\$ 560.00</b>	park sign
<b>TOTAL</b>	<b>\$ 12,855.81</b>	

**CITY OF RANIER**  
**JUNE 2024 LIQUOR FUND CLAIMS**

MERCHANDISE & FREIGHT IN		
Arnies	\$	396.00
Battalion Distributing	\$	1,322.72
Breakthru Beverage	\$	997.24
C&L Distributing	\$	2,497.35
Coca-Cola Bottling Co	\$	6,221.50
Dahlheimer Beverage	\$	1,375.75
DJ Fish- Giovanni's Pizza	\$	834.50
Fraboni's Wholesale	\$	391.56
Jim Dandy Snack Food	\$	225.00
Johnson Brothers Liquor Co	\$	1,513.28
Pepsi Beverages	\$	339.75
Southern Glazer's of Minn.	\$	1,743.87
Starkovich Distributing Co Inc	\$	1,648.90
TOTAL	\$	19,507.42
UTILITIES		
City of Ranier H2O	\$	153.91
Friends Garbage	\$	305.37
MidContinent Communications	\$	372.98
Minnesota Power	\$	613.00
Minnesota Energy	\$	-
TOTAL	\$	1,445.26
CREDIT CARD/BANK FEES		
Bremer Bank	\$	51.17
RM Payments	\$	1,466.04
TOTAL	\$	1,517.21
STORE SUPPLIES		
Brainerd Games	\$	18.95
Miner's Inc.	\$	72.98
Battalion Distributing	\$	276.00
Range Paper	\$	448.52
TOTAL	\$	816.45
MISCELLANEOUS		
US Bank	\$	16.10
SESAC	\$	274.57
TOTAL	\$	290.67
DUES & SUBSCRIPTIONS		
KGHS/KSDM	\$	635.00
BNG/Kaseya	\$	200.00
TOTAL	\$	835.00
REPAIRS & MAINTENANCE		
Menard's	\$	35.25
EcoLab	\$	205.07
ServiceMaster	\$	1,948.86
TOTAL	\$	2,189.18
UNION DUES		
Chicago 7 Midwest Regional	\$	115.32

amazon prime

ANNUAL DUES

monthly fee

quarterly pest control

deducted from ee's pay

**City of Ranier**  
**June 2024 Water-Sewer Fund Claims**

City of Intl Falls-H2O	\$ 17,803.06	
Bremer Bank	\$ 64.49	fees
Minnesota Power	\$ 36.80	lift station
Upnorth Electric	\$ 1,494.00	install sewer lift station
US Bank	\$ 192.00	postage
North Kooch Sanitary Sewer District	\$ 2,087.52	
Border Boxes	\$ -	shipping
Gopher State		
<b>TOTAL</b>	<b>\$ 21,677.87</b>	

**CITY OF RANIER**  
**2012A GO IMPROVEMENT BOND FUND**  
**JUNE 2024**

<b>Bond Trust Services</b>	<b>\$ 618.75</b>	interest
<b>Ehler's</b>	<b>\$ 850.00</b>	disclosure
<b>TOTAL</b>	<b>\$ 1,468.75</b>	

paid out of 3 points north special assessments



**CITY OF RANIER**  
P.O. Box 186, Ranier, MN 56668  
218.286.3311  
cityofranier@frontiernet.net  
www.raniermn.govoffice2.com



**TO: RANIER CITY COUNCIL**  
**FROM: SHERRIL GAUTREAUX, CITY ADMINSTRATOR**  
**DATE: 06/17/2024**  
**RE: DRAFT STANDARDS OF CONDUCT**

Our financial auditors and LCCMR grant managers suggested that the standards of conduct and conflict of interest policy be reviewed annually. I sent the policy off to the attorneys for review. Please see attached draft policy as written by our attorneys.

# **CITY OF RANIER CODE OF CONDUCT AND CONFLICT OF INTEREST POLICY**

**By eliminating conflicts of interest and providing standards for conduct in city affairs, the Ranier City Council hopes to promote the faith and confidence of the citizens of Ranier.**

## **1.1 Council Conduct with One Another**

**Councils are composed of individuals with a wide variety of backgrounds, personalities, values, opinions, and goals. Despite this diversity, all have chosen to serve in public office in order to best serve the residents of Ranier. This common goal should be acknowledged in all cases.**

### **1.1.1 In Public Meetings**

- A. Practice civility, professionalism and decorum in discussions and debate.** Difficult questions, tough challenges to a particular point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. This does not, however, allow Council Members to make belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments. Council Members should conduct themselves in a professional manner at all times, including listening actively during Council meetings.
- B. Maintaining order.** Council Members should focus discussion on current agenda items. If there is disagreement about the agenda, those objections should be voiced politely and with reason, following procedures outlined in parliamentary procedure.
- C. Avoid comments that personally attack other Council Members.** If a Council Member is personally attacked by the comments of another Council Member, the offended Council Member should make notes of the actual words used and may call for a "point of order" to challenge the other Council Member to justify or apologize for the language used.
- D. Demonstrate effective problem-solving approaches.** Council Members have a responsibility to show how individuals with disparate points of view can find common ground and seek a compromise that benefits the community as a whole.
- E. Be punctual and keep comments relative to topics discussed.** Council Members have made a commitment to attend meetings and partake in discussions. Therefore, it is important that Council Members be punctual and that meetings start on time. It is equally important that discussions on issues be relative to the topic at hand to allow adequate time to fully discuss scheduled issues.

- F. **Endorsement of Candidates.** Council Members have the right to endorse candidates for all Council seats or other elected offices. It is inappropriate to mention endorsements during Council meetings or other official City meetings or functions.
- G. **Council Decisions.** Once a majority decision of the governing body has been made, respect that official position.

#### **1.1.2 In Private Encounters**

- A. **Continue respectful behavior in private.** The same level of respect and consideration of differing points of view that is deemed appropriate for public discussions should be maintained in private conversations.
- B. **Be aware of the insecurity of written notes, voicemail messages, social media and email.** Technology allows words written or said without much forethought to be distributed wide and far. Written notes, social media postings, voicemail messages and email should be treated as potentially "public" communication.
- C. **Even private conversations can have a public presence.** Be mindful that elected officials are always on display – their actions, mannerisms, and language are monitored by people around them that they may not know.
- D. **Make no personal comments about other Council Members.** It is acceptable to publicly disagree about an issue, but it is unacceptable to make derogatory comments about other Council Members, their opinions and actions.

#### **1.2 Council Conduct with City Staff**

**Governance of a City relies on the cooperative efforts of elected officials, who set policy, and City staff, who implement and administer the Council's policies. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.**

- A. **Treat all staff as professionals.** Clear, honest communication that respects the abilities, experience, and dignity of each individual is expected. Belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments toward staff is not acceptable.
- B. **Do not disrupt City staff from their jobs.** Except in extraordinary circumstances, Council Members should not disrupt City staff while they are in meetings, on the phone, or engrossed in performing their job functions.
- C. **Never publicly criticize an individual employee.** Council should never express concerns about the performance of a City employee in public or to the employee directly. Comments about staff performance should only be made to the City Administrator through private correspondence or conversation.
- D. **Do not get involved in administrative functions.** Council Members must not attempt to influence City staff on the making of employment or personnel decisions,



awarding of contracts, selecting of consultants, processing of development applications, or granting of City licenses and permits.

- E. **Do not attend City staff meetings without permission from staff.** Even if the Council Member does not say anything, the Council Member's presence may imply support, show partiality, intimidate, and/or hamper staff's ability to do their job objectively.
- F. **Limit requests for staff support.** Requests for additional staff support – even in high priority or emergency situations – should be made to the City Administrator who is responsible for allocating City resources in order to maintain a professional, well-run City government.
- G. **Do not solicit political support from staff.** Council Members should not solicit any type of political support (financial contributions, display of posters or lawn signs, name on support list, etc.) from City staff.
- H. **Council and Commission agendas.** Staff's responsibility is to provide Council Members the information needed for informed decision-making. Every effort should be made to ask staff questions regarding Council and commission agendas before the meeting.
- I. **Don't speak ill of other Council Members to staff.** Staff has the responsibility to treat all Council Members equally. It puts staff in a compromising position when one Council Member criticizes other Council Members to staff.
- J. **Don't spring surprises on Council Members or City staff, especially at formal meetings.**

### **1.3 Council Conduct With The Public**

#### **1.3.1 In Public Meetings**

**Making the public feel welcome is an important part of the democratic process. No signs of partiality, prejudice or disrespect should be evident on the part of individual Council Members toward an individual participating in a public forum. Every effort should be made to be fair and impartial in listening to public testimony.**

- A. **Be fair and equitable in allocating public hearing time to individual speakers.**
- B. **Ask for clarification, but avoid debate and argument with the public.** Questions by Council Members to members of the public testifying should seek to clarify or expand information. It is not appropriate to belligerently challenge or belittle the speaker.
- C. **No personal attacks of any kind, under any circumstance.** Council Members should be aware that their body language and tone of voice, as well as the words they use, can appear to be intimidating or aggressive.

**D. Follow parliamentary procedure in conducting public meetings.**

**1.3.2 In Unofficial Settings**

- A. **Make no promises on behalf of the Council.** Council Members will frequently be asked to explain a Council action or to give their opinion about an issue as they meet and talk with constituents in the community. It is appropriate to give a brief overview of City policy and to refer to City staff for further information. It is inappropriate to overtly or implicitly promise Council action, or to promise City staff will do something specific.
- B. **Make no personal comments about other Council Members.** It is acceptable to publicly disagree about an issue, but it is unacceptable to make derogatory comments about other Council Members, their opinions and actions.
- C. **Council Members are constantly being observed by the community every day that they serve in office.** Their behaviors and comments serve as models for proper conduct in the City of Ranier. Honesty and respect for the dignity of each individual should be reflected in every word, communication, (whether in social media or otherwise), and action taken by Council Members, 24 hours a day, seven days a week.
- D. **Council Conduct with the Media.** Council Members should be clear about whether their comments represent the official City position or a personal viewpoint.

**1.4 Council Conduct with Other Public Agencies**

**Be clear about representing the City or personal interests.** If a Council Member appears before another governmental agency or organization to give a statement on an issue, the Council Member must clearly state:

- 1) If his or her statement reflects personal opinion or is the official stance of the City; or
- 2) Whether this is the majority or minority opinion of the Council. Even if the Council Member is representing his or her own personal opinions, remember that this still may reflect upon the City as an organization.

If the Council Member is representing the City, the Council Member should support and advocate the official City position on an issue, not a personal viewpoint.

**1.5 Council Conduct with Boards and Commissions**

**The City has established Boards and Commissions as a means of gathering more community input. Residents who serve on Boards and Commissions become more involved in government and serve as advisors to the City Council. They are a valuable resource to the City's leadership, and should be treated with appreciation and respect.**

- A. **Limit contact with Board and Commission Members.** It is inappropriate for a Council Member to contact a Board or Commission member to lobby on behalf of an individual, business, or developer. Council Members may contact members of the Commission and staff liaison in order to clarify a position taken by the Board or Commission.

- B. Remember that Boards and Commissions serve the community, not individual Council Members.** The City Council appoints individuals to serve on Boards and Commissions, and it is the responsibility of Boards and Commissions to follow policy established by the Council. But, Board and Commission members do not report to individual Council Members, nor should Council Members feel they have the power or right to threaten Board and Commission members with removal if they disagree about an issue.
- C. Be respectful of diverse opinions.** A primary role of Boards and Commissions is to represent many points of view in the community and to provide the Council with advice based on a full spectrum of concerns and perspectives. Council Members must be fair and respectful of all residents serving on Boards and Commissions.

## **2. CODE OF ETHICS**

### **2.1 Open Meeting Law**

- A. State law requires that, with certain exceptions, meetings of the City Council be open to the public. A meeting is a gathering of a majority of City Council Members at which City business is discussed. It is not necessary that action be taken for a gathering to constitute a “meeting.”
- B. A meeting does not include chance, social gatherings as long as public business is not discussed.
- C. A majority of Council Members should not communicate with each other by phone, email, in-person, or otherwise, to discuss City business.
- D. Use of social media does not violate the open meeting law as long as the social media use is accessible to all Members of the public.
- E. City Council Members should not disclose information that was received, discussed, or decided in conference with the city’s legal counsel that is protected by the attorney-client privilege unless a majority of the city council has authorized its disclosure.

*See Minnesota Statutes, Chapter 13D for further information regarding the Open Meeting Law.*

### **2.2 Gift Law**

**A City Council Member cannot accept a gift from someone who has an interest in any matter involving the City. A “gift” includes money, property, a services, a loan, forgiveness of a loan, or a promise of future employment. A “gift” does not include:**

- A. campaign contributions;
- B. items costing less than \$5;

- C. items given to members of a group, the majority of whose members are not local officials;
- D. gifts given by family members; or
- E. food or beverages given at a reception, meal or meeting at which a Council Member is making a speech or answering questions as part of a program

*See Minnesota Statutes, Section 471.895 for further information regarding the Gift Law.*

### **2.3 Conflict of interest**

- A. City Council Members cannot have a personal financial interest in a sale, lease, or contract with the City.
- B. City Council Members cannot participate in matters in which the Council Member's own personal interest, financial or otherwise, is so distinct from the public interest that the Council Member cannot be expected to fairly represent the public's interest when voting on the matter.
- C. City Council Members cannot use the person's public position to secure special privileges or exemptions for the person or for others.
- D. City Council Members cannot use the person's public position to solicit personal gifts or favors.
- E. City Council Members cannot use the person's public position for personal gain.
- F. City Council Members cannot disclose to the public, or use for the person's or another person's personal gain, information that was gained by reason of the person's public position if the information was not public data or was discussed at a closed session of the city council.
- G. City Council Members cannot represent private interests before the city council or any city committee, board, commission or agency.
- H. City Council Members cannot use public resources that are not available to the general public, e.g., city staff time, equipment, supplies or facilities.
- I. City Council Members cannot use their position to improperly influence the deliberations or decisions of city staff, boards, commission or committees.

#### **2.3.1 Exception – Competitive Bidding Not Required.**

A city may contract with a city officer when competitive bidding laws are not required. Generally, competitive bidding laws apply to:

- 1) Contracts for the sale, purchase, or rental of supplies, materials, or equipment.

2) Contracts for the construction, alteration, repair, or maintenance of real or personal property. Contracts for professional services or employment are not covered by the competitive bidding laws.

3) Contracts for construction materials and/or services through a sealed bid process.

**Procedure:**

- The interested officer abstains from voting on the matter.
- The Council approves the contract by unanimous vote.
- The Council passes a resolution setting out the essential facts, such as the nature of the officer's interest and the item or service to be provided, and stating that the contract price is as low as (or lower than) could be found elsewhere.
- Before a claim is paid, the interested officer must file an affidavit with the clerk that contains: the name and office of the interested officer; an itemization of the commodity or services furnished, the contract price, the reasonable value, the interest of the officer in the contract and a declaration that the contract price is as low as or lower than could be obtained from other sources.

*This policy is not intended to cover every aspect of the Minnesota laws on conflicts of interest. See Minnesota Statutes, Sections 471.87-.88.*

### **3. ACCOUNTABILITY/CONSEQUENCES**

**3.1 A potential action for failing to comply with this code of conduct may include the following:**

1. **Admonition.** An admonition shall be verbal or written statement made by the Mayor to the Council Member.

2. **Reprimand.** A reprimand shall be administered to the Council Member by letter. The letter shall be approved by the City Council and shall be signed by the Mayor, or by the Mayor Pro Tem if the Mayor position is vacant, or if the matter involves the Mayor.

3. **Censure.** A censure shall be administered pursuant to a formal resolution adopted by the Council.

**3.2 Council Members' Behavior and Conduct**

A. City Council Members who violate the code of this conduct are subject to admonition, reprimand, or censure. Any violations that potentially constitute criminal conduct shall be handled by the criminal justice system.

- B. Factors that will be considered in determining the appropriate consequence include but are not limited to the following: seriousness of the violation and number of preceding violations.
- C. Procedures for reporting:
1. A member of the Ranier City Council may report a potential code of conduct violation by a member of the City Council by bringing the matter to the attention of the Mayor, City Administrator, or City Attorney.
  2. A Ranier staff member may report a potential code of conduct violation by a member of the City Council by bringing the matter to the attention of the City Administrator or Human Resources Administrator.
  3. If the potential violation involves the Mayor, it should be brought to the attention of the Mayor Pro Tem, City Administrator or City Attorney.
  4. A community member may report potential code of conduct violations by a member of the City Council to the Mayor, City Administrator or any member of the City Council.
- D. Upon receipt of a complaint, the following process will be used:
1. Mayor and City Administrator will gather initial information, consult with the City Attorney if necessary, and decide how to move forward.
  2. Depending on the determination in step 1, the matter then could be referred to the Justice System, if warranted, or there could be independent fact-finding by an outside firm, or internal-fact finding.
  3. Then, if warranted, there could be a written admonition by the Mayor, or when necessary, the Mayor Pro Tem, or a referral to the Council for potential written reprimand or censure.
- E. For inappropriate statements or conduct by Council Members occurring during a Council meeting, a verbal correction by the Mayor will normally be the first step to address the matter either during or outside of the Council meeting. Further incidents may be addressed by subsequent verbal corrections accompanied by use of the gavel. Repeated incidents can give rise to the Mayor not recognizing the offending Council Member to speak. A Council Member can request that the Mayor take any of these actions against an offending Council Member if the Mayor has not done so on his/her own.
- F. If the Mayor and/or Mayor Pro Tem are unable to be involved in reviewing the code of conduct complaint for any reason, the matter will be reviewed by the next most senior member of the Council that is not involved in the complaint

# Ranier Municipal Liquor Store - Operating Statement

6/30/2024

Sales.....	Bar	\$	40,163.71	
	Store	\$	3,148.00	
	Misc. Taxable	\$	2,413.84	
	Misc. Non-Tax	\$	1,447.52	
	Rec Club Rent	\$	3,087.89	
	Clothing	\$	291.00	
	Gift Card	\$	175.00	
	Cash +/-	\$	8.89	
	<b>Total</b>	<b>\$</b>	<b>50,735.85</b>	
	Sales Tax (subtract)	\$	(4,059.00)	
	<b>Net Sales</b>	<b>\$</b>	<b>46,676.85</b>	
Beginning Inventory.....	\$	34,761.27		
Merch & Freight In.....	\$	19,507.42		
Sub Total .....	\$	54,268.69		
Ending Inventory (subtract).....	\$	(36,107.26)		
Cost of Goods Sold .....	\$	18,161.43		
Gross Profit .....	\$	28,515.42	61.09%	
* Operating Expense (subtract).....	\$	(19,120.57)		
	<b>Net Profit:</b>	<b>\$</b>	<b>9,394.85</b>	<b>20.13%</b>
Previous Months' Net Profit:	\$	17,670.31		
	<b>Year-To-Date Net Profit:</b>	<b>\$</b>	<b>27,065.16</b>	
*Includes:				
Wages .....	\$	9,143.93		
Medicare - City Share .....	\$	132.59		
Social Sec.- City Share .....	\$	556.93		
PERA - City Share .....	\$	660.51		
Utilities .....	\$	1,445.26		
Credit Card/Bank Fees.....	\$	1,517.21		
Store Supplies.....	\$	816.45		
Dues & Subscriptions.....	\$	835.00		
Miscellaneous.....	\$	290.67		
Repairs & Maintenance.....	\$	2,189.18		
Pro-rated Accounting	\$	599.00		
Pre-paid Insurance.....	\$	933.84		
<b>Operating Expense</b>	<b>Total</b>	<b>\$</b>	<b>19,120.57</b>	

# Ranier Municipal Liquor Store - Operating Statement

6/30/2023

Sales.....	Bar	\$	43,597.48	
	Store	\$	3,058.74	
	Misc. Taxable	\$	2,377.75	
	Misc. Non-Tax	\$	1,929.76	
	Rec Club Rent	\$	1,619.34	
	Clothing	\$	108.50	
	Gift Card	\$	75.00	
	Cash +/-	\$	12.91	
	<b>Total</b>	<b>\$</b>	<b>52,779.48</b>	
	Sales Tax (subtract)	\$	(4,357.00)	
	<b>Net Sales</b>	<b>\$</b>	<b>48,422.48</b>	
Beginning Inventory.....	\$	37,035.87		
Merch & Freight In.....	\$	21,329.23		
Sub Total .....	\$	58,365.10		
Ending Inventory (subtract).....	\$	(38,460.37)		
Cost of Goods Sold .....	\$	19,904.73		
Gross Profit .....	\$	28,517.75	58.89%	
* Operating Expense (subtract).....	\$	(21,696.17)		
	<b>Net Profit:</b>	<b>\$</b>	<b>6,821.58</b>	<b>14.09%</b>
Previous Months' Net Profit:	\$	31,065.67		
	<b>Year-To-Date Net Profit:</b>	<b>\$</b>	<b>37,887.25</b>	
*Includes:				
Wages .....	\$	10,006.24		
Medicare - City Share .....	\$	145.09		
Social Sec.- City Share .....	\$	620.39		
PERA - City Share .....	\$	718.69		
Utilities .....	\$	1,961.46		
Credit Card/Bank Fees.....	\$	1,390.94		
Store Supplies.....	\$	1,442.44		
Dues & Subscriptions.....	\$	1,000.00		
Miscellaneous.....	\$	301.73		
Repairs & Maintenance.....	\$	2,597.19		
Pro-rated Accounting	\$	559.00		
Pre-paid Insurance.....	\$	953.00		
<b>Operating Expense</b>	<b>Total</b>	<b>\$</b>	<b>21,696.17</b>	





## **NOTICE OF FILING CITY OF RANIER**

The Ranier City Election will be held in conjunction with the general election on Tuesday, November 5th, 2024 for the following offices:

**Two Council Member positions - 4-year term**  
**Mayor - 4-year term**

The filing period for the above offices is July 30 until August 13, 2024 @ 5pm at the City of Ranier office 2099 Spruce St. Filings must be completed on forms furnished by the office along with a \$2 filing fee.



Office of the Minnesota Secretary of State  
**AFFIDAVIT OF CANDIDACY**

Filing # \_\_\_\_\_

Cash/Check # \_\_\_\_\_

Amount \$ \_\_\_\_\_

**Instructions**

All information on this form is available to the public. Information provided will be published on the Secretary of State's website. If filing for partisan office and not a major party candidate, you must file both an affidavit of candidacy and a nominating petition. (Minn. Stat. 204B.03)

**Candidate Information**

**Name, Office, and Party**

Candidate Name (as it will appear on the ballot) \_\_\_\_\_

Office Sought \_\_\_\_\_ District # \_\_\_\_\_

Political Party or Principle (State or Federal offices only) \_\_\_\_\_

Name of Incumbent (Judicial seats only) \_\_\_\_\_

**Contact Information**

Required (federal, judicial, county attorney, and county sheriff candidates are exempt) \_\_\_\_\_ Check box if you do not have an email address ☐

Phone number \_\_\_\_\_ Email (non-government issued) \_\_\_\_\_

**Address Information**

**Residence Address** Required (unless box is checked; federal, judicial, county attorney, and county sheriff candidates are exempt)

☐ My residence address is to be classified as private data.

I certify a police report has been submitted, an order for protection has been issued, or I have a reasonable fear for my or my family's safety; or my address is otherwise private by Minnesota law. I have attached a separate form listing my residence address.

Residence Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Campaign Contact Information** (Address required if box above is checked)

Campaign Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Campaign Website \_\_\_\_\_

**Affirmation**

For all offices, I swear (or affirm) that this is my true name or the name by which I am generally known in the community.

If filing for a state or local office, I also swear (or affirm) that:

- I am eligible to vote in Minnesota;
- I have not filed for the same or any other office at the upcoming primary or general election except as authorized by Minn. Stat. 204B.06, subd. 9;
- I am, or will be on assuming office, 21 years of age or more;
- I will have maintained residence in this district for at least 30 days before the general election; and
- If a major political party candidate, I either participated in the party's most recent precinct caucuses or intend to vote for a majority of that party's candidates at the next general election.

If filing for one of the following offices, I also swear (or affirm) that I meet the requirements listed below:

- **United States Senator** – I will be an inhabitant of this state when elected and I will be at least 30 years old and a citizen of the United States for not less than nine years on the next January 3rd, or if filled at special election, within 21 days after the election.
- **United States Representative** – I will be an inhabitant of this state when elected and I will be at least 25 years old and a citizen of the United States for not less than seven years on the next January 3rd, or if filled at special election, within 21 days after the election.
- **Governor or Lieutenant Governor** – I will be at least 25 years old on the first Monday of the next January and a resident of Minnesota for not less than one year on election day. I am filing jointly with \_\_\_\_\_
- **Supreme Court Justice, Court of Appeals Judge, District Court Judge, or County Attorney** – I am learned in the law and licensed to practice law in Minnesota. My Minnesota attorney license number is \_\_\_\_\_ and a copy of my license is attached.
- **Supreme Court Justice, Court of Appeals Judge, or District Court Judge** – I will not turn 70 years of age before the first Monday of next January.
- **State Senator or State Representative** – I will have maintained residence in Minnesota not less than one year and in this district for six months on the day of the general or special election.
- **County Sheriff** – I am a licensed peace officer in Minnesota. My Board of Peace Officer Standards and Training license number is \_\_\_\_\_ and a copy of my license is attached.
- **School Board Member** – I have not been convicted of an offense for which registration is required under Minn. Stat. 243.166.
- **County, Municipal, School District, or Special District Office** – I meet any other qualifications for that office prescribed by law.

Candidate Signature \_\_\_\_\_ Date \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Notary public or other officer empowered to take and certify acknowledgement

(Notary stamp)

Rev. 5/2024

**RESOLUTION NO. 2023-11**  
**A RESOLUTION GOVERNING WRITE-IN VOTE COUNTING.**

**WHEREAS**, Minnesota Statute § 204B.09, subd. 3 authorizes a city to adopt a resolution governing the counting of write-in votes;

**WHEREAS**, a city that adopts a resolution must do so before the first day of filing for office;

**WHEREAS**, city election officials spend considerable time and resources to count and individually record write-in votes cast, many of which are frivolous; and

**WHEREAS**, in order to save city time and resources, it is in the best interest of the City of Ranier, to enforce restrictions on the counting of write-in votes consistent with the provisions of Minnesota Statute § 204B.09, subd. 3.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANIER, MINNESOTA THAT:

Votes for write-in candidates will only be individually recorded if the total number of write-in votes for an office is equal to or greater than the fewest number of non-write-in votes for a ballot candidate for that office.

**BE IT FURTHER RESOLVED**, that pursuant to Minnesota Statute § 204B.09, subd. 3, this resolution shall remain in effect until a subsequent resolution on the same subject is adopted by the City of Ranier.

Passed by the City Council of Ranier, Minnesota this 21st day of November, 2023.

\_\_\_\_\_  
Mayor

Attested:

\_\_\_\_\_  
City Administrator

**RESOLUTION 2024-03**  
**CITY OF RANIER, KOCHICING COUNTY, MINNESOTA**  
**ELECTION JUDGES**

**WHEREAS**, the 2022 Primary Election is held on August 9 and the General Election is held on November 8; and

**WHEREAS**, the City of Ranier has two voting precincts and must staff election judges; and

**WHEREAS**, Teresa Ness, Darla Wellcome, Sue Swendsen, Edith Jenkinson, Diane Edens and Madalynn Jenkinson have volunteered to be 2024 election judges with Sherril Gautreaux as the head election judge; and

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Ranier approves the above named to be election judges in the 2024 Primary and General Elections.

ADOPTED: July 20, 2024

---

Dennis Wagner, Mayor

ATTEST:

---

Sherril Gautreaux, City Administrator

**CERTIFICATION**

I hereby certify that the above is a true and correct copy of a Resolution duly passed, adopted and approved by the City Council of said City on July 20, 2024.

---

City Administrator  
City of Ranier

June 24, 2024

Ranier City Council  
Ranier MN 56668

Dear Ranier City Council

The Rainy Lake Community Orchestra, a part of the Backus music program, hosts an annual string workshop in August for the youth and adult string musicians in the Borderland area. Rehearsals will be held Sunday August 11, 2024 through Thursday August 15, 2024 at the Ranier Community Building, with a concert on Friday August 16, 2024.

For over 43 years our workshop has been held in Ranier. Both the orchestra personnel and the visiting musicians are grateful for the small town/tourist, friendly atmosphere that we experience in Ranier. The City of Ranier and its residents have played an important role in the promotion of our workshops and concerts.

We appreciate the support you have given us over the years. The orchestra personnel respectfully request that the City of Ranier waive the normal rental fee for the Ranier Community Building for the 2024 workshop to be held August 11-16, 2024. We thank you for your consideration of this request.

Kelly Langton-Antin  
Peggy Kelly  
Joe Belanger  
Rainy Lake Community Orchestra  
Ranier and International Falls MN



**CITY OF RANIER**  
P.O. Box 186, Ranier, MN 56668  
218.286.3311  
cityofranier@frontiernet.net  
www.raniermn.govoffice2.com



**DATE: 07/03/2024**  
**FROM: SHERRIL GAUTREAUX, CITY ADMINISTRATOR**  
**TO: RANIER CITY COUNCIL**  
**RE: UPDATE ON PIER PROJECT**

- EAW has been submitted to EQB. Awaiting response from EQB for public comment period.
- EAW is posted on Ranier website.
- Landside construction bids have been let. Bid opening 07/30/2024 via Microsoft Teams.